HOW TO TRANSITION TO THE NEW ELEARNING PORTAL

We are excited to share that VTI's 2024 eLearning Portal is live!
ACTION IS REQUIRED – Our old portal is now closed.

Please transition to the new eLearning portal as soon as possible.
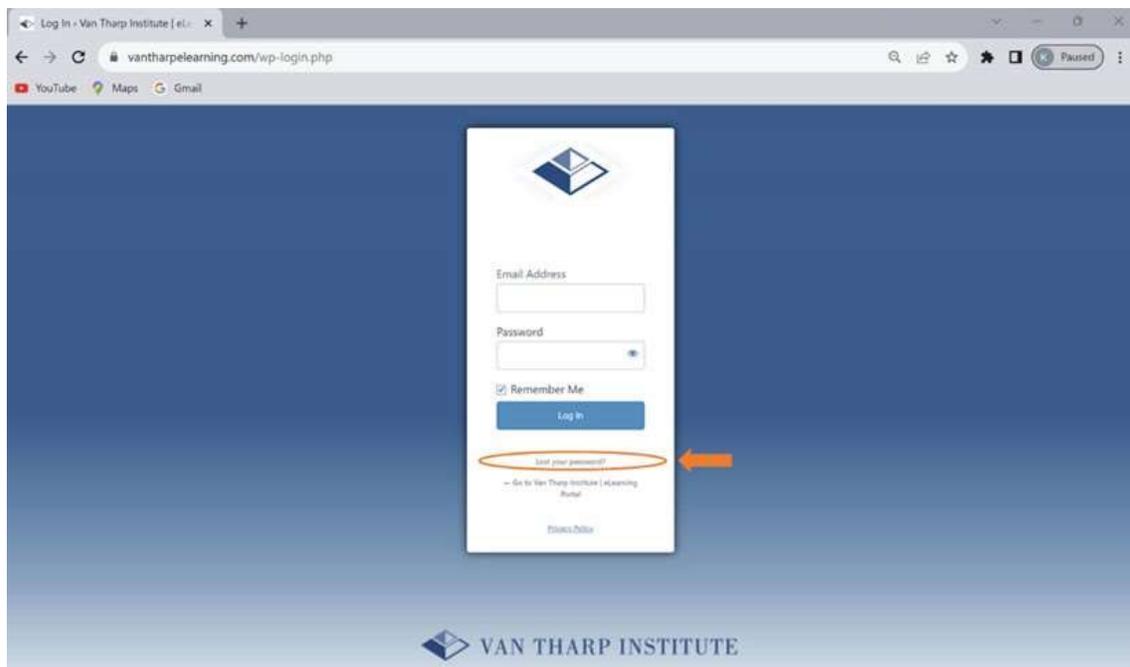You will find instructions below to guide you through the process.

Step 1

Please take note of the following important information:
- While the site may look the same, it is a new and different site. Your old credentials will not work.
- **Please DO NOT** attempt to use your log-in credentials from our old eLearning site – **you will get locked out for several hours**.

Step 2

Navigate to the new URL: https://vantharpelearning.com/wp-login.php
- You will see the page below.

Step 3

Click on the "Lost your password" link underneath the blue button (highlighted in orange in the picture above)

- Follow the instructions to reset your password. Use the email address that you currently use to access our eLearning.

Step 4

You should receive a password reset link in your email

- Within ten minutes, you should receive a password reset link from wordpress@vantharpelearning.com. It will look similar to the diagram below.
- If you do not see the link, please search for the address above in the junk or spam folders of your email.

---------- Forwarded message ---------
From: **WordPress** <wordpress@vantharpelearning.com>
Date: Wed, Nov 15, 2023 at 11:22 AM
Subject: [Van Tharp Institute | eLearning Portal] Password Reset
To: **Your email address will appear here**

Someone has requested a password reset for the following account:

Site Name: Van Tharp Institute | eLearning Portal

Username: **Your email address will appear here**

If this was a mistake, ignore this email and nothing will happen.

To reset your password, visit the following address:

A reset link will appear here

- **In our test run, some individuals did not receive a reset link.** Our eLearning provider indicates that this may be caused by a setting with the user's email provider.
- If you attempt twice and have not received a link within 15 minutes, please email customerservice@vantharp.com. We will send you a temporary password manually. This email address is monitored weekly and it may take up to one week to receive your reset link. Thank you for your patience.

Step 5

Check your courses

- Please make sure you can access your courses.

Step 6

Make a new bookmark

- Please make sure to bookmark and use only the new system going forward. (**https://vantharpelearning.com/wp-login.php)**